MEMORANDUM AND ARTICLES OF ASSOCIATION OF ORISSA INFORMATION TECHNOLOGY SOCIETY (OITS)

MEMORANDUM OF ASSOCIATION

1. Name: The name of the Society shall be "ORISSA INFORMATION TECHNOLOGY SOCIETY (OITS)."

2. Registered office: The registered office of the Society shall be situated at Bhubaneswar, Dist. Khurda, and can be shifted to any part of India as and when required by the Society. The present registered office shall be at 147, Kanan Vihar HIG Colony, Patia, Bhubaneswar 751031.
The area of operation of the Society shall be whole of India.
The Society can establish branch office(s) anywhere in the State of Orissa or outside and can extend and expand the activities of the Society.
For the purpose of this document "Society" whenever and wherever mentioned hereinafter will mean 'Orissa Information Technology Society' (OITS).

3. The aims and objectives:
(i)To promote education, research and interaction between academic institutions and industry in Information Technology (IT).
(ii)To promote collaboration among Information Technology personnel in Orissa at National and International level.
(iii)To promote usage of Information Technology in Orissa.
(iv)To organise conference/symposia and workshops in IT areas.
(v)To publish periodicals and journals in IT.
(vi)To identify and encourage young talents in IT.
(vii)To felicitate persons having outstanding contribution for education, research and technology in IT.
(viii)To raise funds for Society through membership subscription, donation, grants, loans, subsidies from local bodies, State and Central and other institutions, companies and international agencies and voluntary organisations or individuals, who are prepared to assist the Society for attainment of its objectives on a non-profit basis.

ARTICLES OF ASSOCIATION:

1 DEFINITION:
(i)In this Articles, 'Society' shall mean 'Orissa Information Technology Society' (OITS) as formed under the present memorandum and articles of association thereof.
(ii)The 'Committee' shall mean the executive committee of the Society.
(iii)The 'Area' shall usually mean the State of Orissa unless otherwise mentioned.
(iv)The 'people' will usually mean the population residing in the State of Orissa, unless otherwise specified.
(v)The 'Student' shall usually mean the students of Orissa or domiciled unless otherwise specified.
(vi)The 'Chapter' shall mean a Chapter of OITS as specified in article 6 below.

2. MEMBERSHIP:
Any professional in Information Technology or interested in the same shall be eligible to be a member of OITS.
The following will be the categories of membership:
(i)Life members (L)Rs.800/-
(ii)Student members (S)Rs.40/-

(iii)Institutional member (I)Rs.1500/-
(iv)Donor members (D)Rs.5,000/-
(v)Patrons (P)Rs.25,000/-

3. DISQUALIFICATION OF MEMBERSHIP:
(i)By death (ii)By becoming insane or found to be of unsound mind (iii)By resignation (iv)By being declared insolvent (v) By expulsion.

4. EXECUTIVE COMMITTEE:
(i) The executive committee will consist of (a) the office bearers (President, Vice-President, Secretary, Secretary (overseas), two joint secretaries, Treasurer), and, (b) at least five other elected members, unless otherwise resolved.
(ii) (a) The Executive Committee including office bearers shall be elected from among the eligible members with voting right in a general body meeting. Student members do not have voting rights.

(b) Elections will take place every two years. In case of vacancy in the intervening period, the executive committee will appoint a member for that position for the remaining period.

The new executive committee will take charge from the beginning of the next financial year.

(c) After due deliberations the executive committee shall recommend a list of office bearers for the successive term for consideration of the general body.
(iii)The general management of the Society will vest with the executive committee through the President and the other office bearers.
(iv)The office bearers shall be responsible for the smooth and successful working of the Society and shall every year present a report of activities including the audited accounts of the Society to the Executive Committee and the General Body.
(v)The committee will normally meet once every month.
(vi)The President is the final authority pertaining to all matters of OITS. He will however act consistent with the decisions of the executive committee and the general body.
(vii)When the president is absent, the Vice-President will discharge the duties of the President. When both are absent, one of the members of the executive committee may be elected by the executive committee to discharge the duties of the President.
(viii)The Secretary of OITS is the chief executive officer of the Society and shall issue notices, circulars etc to the members and will act as per the advice of the President. The President may also do so.
(ix)Two Joint Secretaries will help the Secretary in his activities for different geographical localities. One of them may act as the Secretary when the Secretary is absent, and no other member is appointed for the same.
(x)The Treasurer will maintain the accounts of the Society and shall present the audited accounts annually in the GB meeting.
(xi)The Secretary (Overseas) will supervise OITS activities outside India.
(xii)The quorum of the executive committee meeting shall be one-third of total members excluding the overseas members.

5. GENERAL BODY:
The annual General Body meeting will be held with the following regular agenda:
(i)Approval of the audited account of OITS placed by the Treasurer;
(ii)An updated account of activities of OITS.
(iii)Election of office bearers and the executive committee as may be needed every alternate year.
Any special meeting of the GB can be held for any specific purpose as may be called by the executive committee or the president, or, by a representation from at least one-third of the OITS members.
Any amendments to the articles of association can be temporarily made by the executive committee and subsequently brought in the meeting of the GB. Proposals for amendments

by individual members should reach the Secretary fifteen days prior to the GB meeting to be discussed in the executive committee.

6. CHAPTER(S) OF OITS:

(i)OITS may have Chapters if at least ten members in an area express a desire to open such a Chapter, and the executive committee approves the same.

(ii)The Chapter may run with the same articles 2 to 5 being operative for them. They may however if they so desire have less number of office bearers/ executive committee members to conduct their business. The running of the Chapter will follow the same rules as OITS.

(iii)Once the executive committee members and office bearers of a Chapter are elected, and a bank account is opened, OITS will transfer the life-membership amounts/other receipts of members of the Chapter to the Chapter, retaining 5% of the life-membership amounts with the parent body. New members of the Chapter may directly pay to the Chapter, or to OITS to be subsequently transferred to the Chapter.

(iv)The President or the Secretary of a Chapter shall be ex-officio members of the executive committee of OITS, as intimated by the chapter.

(v)A Chapter may act as per aims of objectives of OITS independently, as well as in close collaboration with OITS as may be considered appropriate from time to time.

7. MAINTAINANCE AND OPERATION OF ACCOUNTS:

(i)The bank account of OITS or any of its Chapters shall be operated jointly by any two of the following office bearers of OITS or of its Chapter: 1. President, 2. Secretary, 3. Treasurer.

(ii)Corpus of funds of OITS:

(a) Contributions from life memberships, donor memberships, patrons as well as effective balances of the Conferences or donations will go to the corpus of funds of OITS.

(b) Capital expenditures, contributions/advances to seminars/conferences, and any other expenditure of more that Rs.1000/ will be met from the corpus of funds with prior approval or subsequent ratification by the executive committee.

(c) At least 50% of the corpus of funds of OITS shall be kept as fixed deposits.

8. DISSOLUTION:

OITS or a Chapter of OITS may be dissolved in a GB meeting with at least two-third of its total members.

Upon dissolution of OITS all its assets will be handed over to a similar registered society after clearing up all its debts and liabilities. Upon dissolution of a Chapter of OITS, its assets will be handed over to OITS after clearing all its debts and liabilities.