MEMORANDUM AND ARTICLES OF ASSOCIATION OF ORISSA INFORMATION TECHNOLOGY SOCIETY (OITS)

MEMORANDUM OF ASSOCIATION

1. Name: The name of the Society shall be "ORISSA INFORMATION TECHNOLOGY SOCIETY (OITS)."

2. Registered office: The registered office of the Society shall be situated at Bhubaneswar, Dist. Khurda, and can be shifted to any part of India as and when required by the Society. The present registered office shall be at 147, Kanan Vihar HIG Colony, Patia, Bhubaneswar 751031.
The area of operation of the Society shall be whole of India.
The Society can establish branch office(s) anywhere in the State of Orissa or outside and can extend and expand the activities of the Society.
For the purpose of this documents "Society" whenever and wherever mentioned hereinafter will mean 'Orissa Information Technology Society' (OITS).

3. The aims and objectives:
(i)To promote education, research and interaction between academic institutions and industry in Information Technology (IT).
(ii)To promote collaboration among Information Technology personnel in Orissa at National and International level.
(iii)To promote usage of Information Technology in Orissa.
(iv)To organise conference/symposia and workshops in IT areas.
(v)To publish periodicals and journals in IT.
(vi)To identify and encourage young talents in IT.
(vii)To felicitate persons having outstanding contribution for education, research and technology in IT.
(viii)To raise funds for Society through membership subscription, donation, grants, loans, subsidies from local bodies, State and Central and other institutions, companies and international agencies and voluntary organisations or individuals, who are prepared to assist the Society for attainment of its objectives on a non-profit basis.

ARTICLES OF ASSOCIATION:

1 DEFINITION:
(i)In this Articles, 'Society' shall mean 'Orissa Information Technology Society' (OITS) as formed under the present memorandum and articles of association thereof.
(ii)The 'Committee' shall mean the executive committee of the Society.
(iii)The 'Area' shall usually mean the State of Orissa unless otherwise mentioned.
(iv)The 'people' will usually mean the population residing in the State of Orissa, unless otherwise specified.
(v)The 'Student' shall usually mean the students of Orissa or domiciled unless otherwise specified.
(vi)The 'Chapter' shall mean a Chapter of OITS as specified in article 6 below.

2. MEMBERSHIP:
Any professional in Information Technology or interested in the same shall be eligible to be a member of OITS.
The following will be the categories of membership:
(i)Annual members (A)Rs.75/-
(ii)Life members (L)Rs.500/-

(iii)Student members (S)Rs.40/-
(iv)Institutional member (I)Rs.1500/-
(v)Donor members (D)Rs.5,000/-
(vi)Patrons (P)Rs.25,000/-

3. DISQUALIFICATION OF MEMBERSHIP:
(i)By death (ii)By becoming insane or found to be of unsound mind (iii)By resignation (iv)By being declared insolvent (v) By expulsion.

4. EXECUTIVE COMMITTEE INCLUDING OFFICE BEARERS:
(i)The Executive Committee including office bearers shall be elected from among the eligible members with voting right in a general body meeting and will hold office until the end of the financial year. The new Committee will take charge in the beginning of the next financial year. Student members do not have voting rights.
(ii)There will not be less than five members in the executive committee unless otherwise resolved.
(iii)The general management of the Society will vest with the executive committee through the President and the other office bearers.
(iv)The office bearers shall be responsible for the smooth and successful working of the Society and shall every year present a report of activities including the audited accounts of the Society along with the auditor's report to the Executive Committee and the General Body.
(v)The committee will normally meet at least once every month.
(vi)The President is the final authority pertaining to all matters of OITS. He will however act consistent with the decisions of the executive committee and the general body.
(vii)When the president is absent, the Vice-President will discharge the duties of the President. When both are absent, one of the members of the executive committee may be nominated by the President, or elected by the committee to discharge the duties of the President.
(viii)The Secretary of OITS is the chief executive officer of the Society and shall issue notices, circulars etc to the members and will act as per the advice of the President. The president may also do so when the secretary is preoccupied or when he deems appropriate.
(ix)Two Joint Secretaries will help the Secretary in his activities for different geographical localities. One of them will act as the Secretary when the Secretary is absent.
(x)The Treasurer will maintain the accounts of the Society and shall present the audited accounts annually in the GB meeting for approval.
(xi)The Secretary (Overseas) will supervise OITS activities outside India.
(xii)The quorum of the executive committee meeting shall be one-third of total members excluding the overseas members.

5. GENERAL BODY:
The annual General Body meeting will be held by circulation by email (or otherwise) with the following regular agenda:
(i)Approval of the audited account of OITS placed by the Treasurer;
(ii)An updated account of activities of OITS.
(iii)Election of office bearers and the executive committee.
The election will follow the following procedure:
(a) The President will communicate preferably within the first week of January the names of all current office bearers and other executive committee members along with (i) and (ii) requesting for nominations.
(b) He will wait for proposals for about three weeks.
(c) From the names suggested, the executive committee shall try to arrive at a consolidated list. These names, along with the other names, shall be communicated to all the members for their opinion.
(d) After waiting for about three weeks to get the opinions, the majority decision shall be communicated to all the members.

Any special meeting of the GB can be held for any specific purpose as may be decided by the executive committee or by representation from at least one-third of the OITS members. Any amendments to the articles of association can be temporarily made by the executive committee and subsequently brought in the meeting of the GB. Proposals for amendments by individual members should reach the Secretary fifteen days prior to the GB meeting. Any such amendment involving voting shall be by circulation by email.

6. CHAPTER(S) OF OITS:

(i)OITS may have Chapters if at least ten members in an area express a desire to open such a Chapter, and the executive committee approves the same.
(ii)The Chapter may run with the same articles 2 to 5 being operative for them. They may however if they so desire have less number of office bearers/ executive committee members to conduct their business. The running of the Chapter will follow the same rules as OITS.
(iii)Once the executive committee members and office bearers of a Chapter are elected, and a bank account is opened, OITS will transfer the life-membership amounts/other receipts of members of the Chapter to the Chapter, retaining 5% of the life-membership amounts with the parent body. New members of the Chapter may directly pay to the Chapter, or to OITS to be subsequently transferred to the Chapter.
(iv)The President and the Secretary of a Chapter shall be ex-officio members of the executive committee of OITS.
(v)A Chapter may act as per aims of objectives of OITS independently, as well as in close collaboration with OITS as may be considered appropriate from time to time.

7. MAINTAINANCE AND OPERATION OF ACCOUNTS:

(i)The bank account of OITS or any of its Chapters shall be operated jointly by any two of the following office bearers of OITS or of its Chapter: 1. President, 2. Secretary, 3. Treasurer.
(ii)Corpus of funds of OITS:
(a) Contributions from life memberships, donor memberships, patrons as well as effective balances of the Conferences will go to the corpus of funds of OITS.
(b) Capital expenditures, contributions/advances to seminars/conferences, and any other expenditure of more that Rs.1000/ will be met from the corpus of funds with prior approval or subsequent ratification by the executive committee.
(c) At least 50% of the corpus of funds of OITS shall be kept as fixed deposits.

8. DISSOLUTION:

OITS or a Chapter of OITS may be dissolved in a GB meeting with at least two-third of its total members.
Upon dissolution of OITS all its assets will be handed over to a similar registered society after clearing up all its debts and liabilities. Upon dissolution of a Chapter of OITS, its assets will be handed over to OITS after clearing all its debts and liabilities.